

Membership meeting on February 13, 2020

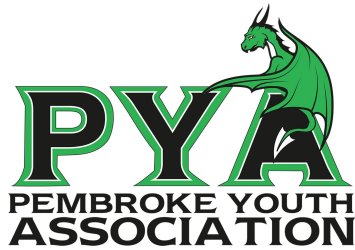
*(\*) Indicates was present at the meeting.*

2020 Board of Directors:

President: Jon Suro\*  
Vice President: Amber Winters\*  
Secretary: Theresa Tesch\*  
Treasurer: Mary Easterbrook  
Sergeant of Arms: Douglas Hale\*

2020 Sport Commissioners:

Basketball            Brandi Suro \*  
Co-Commissioner    Jon Suro\*  
  
HS Basketball        Matthew Shay\*  
  
Soccer                Board of Directors  
  
Baseball/Softball    Jayme Mast\*  
  
Football              Ian Weatherbee\*  
Co-Commissioner    Phillip Battaglia\*  
Co-Commissioner    Martin Franks\*  
Co-Commissioner    John Senko\*  
  
Cheerleading        Cali Gibson  
Co-Commissioner    Theresa Tesch\*  
Co-Commissioner    Jasmine Loggins\*



## Meeting Minutes

Called to Order at 7:00pm, by President, Jonathon Suro.

### Pledge of Allegiance

### New Member Applications

- No New Member Applications

### New Coordinator Member

- Concessions Coordinator.
- Nominated Amber Winters, has accepted the position of Concessions Coordinator.
  - Membership Approved.

### Secretary's Report

- No changes.
- John Senko motioned to accept January 2020 secretary minutes. Seconded by Ester Battaglia. Membership Approved.

### Treasurer's Report

- Report discussed, no changes, and attached
- Douglas Hale motioned to accept January 2020 treasurer report. Seconded by Ian Weatherbee. Membership Approved.

### 2019 Sport Commissioners Reports

#### Basketball by Brandi Suro and Jonathan Suro

- Mid-season already
- Zero concessions (snack shack) due to zero parent volunteer help.
- Biggest problem with basketball is behavior with parents.

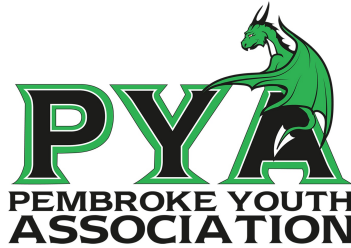
\*\* Please be hyper aware of how the school was when entering the building and the school is when exiting the building. Please leave in same or better condition. \*\*

#### HS Basketball by Matthew Shay

- Nothing to report

#### Non-Travel Soccer by Jonathan Suro

- Looking for Commissioner(s)–spoken to some people, waiting for confirmation.
- Board members will be available to help commissioner(s).
- Soccer is PYA largest sport.
- Need coaches and team parent volunteers
- Soccer sign-ups start in March 2020.



#### Softball & Baseball by Jayme Mast

- Softball, Baseball, T-ball signs-ups start this month.
- All registration is online.
- All scholarship is online.
- Town of Darien grant/scholarship to help with registration fee, for only Town of Darien / Pembroke CSD students.
- Need coaches and team parent volunteers
- Tournament on June 19, 2020
- Need volunteers for official score keeper, pitch clicker, food booth/concessions, and etc.

#### Football by Ian Weatherbee

Lead Football Commissioner: Ian Weatherbee

Co-Football Commissioners: Phillip Battaglia, Martin Franks, and John Senko

- Need to work on a budget, equipment inventory, fundraisers, coaches, team parent volunteers, insurance, registration, volunteers for food booth, chains, announcer, and time clock, and etc.
- Thinking about a preseason football clinic.
- Letters being worked on for businesses to support youth sports, to help with fees.
- Thinking about how to get more football parent involvement/support.

#### Cheerleading by Theresa Tesch

Lead Football Commissioner: Cali Gibson

Co-Football Commissioners: Jasmine Loggins and Theresa Tesch

- Need to work on a budget, equipment inventory, fundraisers, coaches, team parent volunteers, insurance, registration, volunteers for food booth, and etc.
- Possibly updating sport equipment: pom-poms
- Discussion of fundraising: Sock Fundraiser

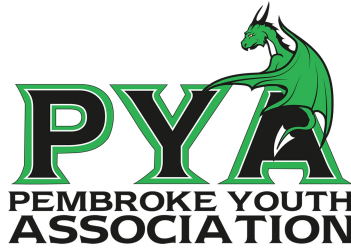
### Committee Reports

#### Concession Coordinator: Amber Winters

- Nothing to report

#### Food Booth Coordinator: Dana Jacobs

- Nothing to report



Bylaw Committee

Committee: Amber Winters, Mary Easterbrook, Jonathan Suro

- Proposed Bylaw Changes below

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**REVISION**

**ARTICLE 3 - STRUCTURE**

CURRENT:

The structure for PYA consists of Executive Board, Elected Officers, Commissioners, Voting Members and Committees, all in which shall serve without pay, no financial gain of any income/profits or assets.

REVISION:

The structure for PYA consists of Executive Board, Elected Officers, Commissioners, Voting Members, Committees, Communications Director and Concessions Coordinator.

ADDITION:

**CONCESSIONS COORDINATOR**

This position is selected by the executive board. The main responsibilities for this coordinator are to schedule concessions across all sports and locations where appropriate, provide set up, provide product and keep inventory, set prices, manage money and coordinate with the sport commissioners to arrange for volunteers to cover the booth/table. The coordinator will also partner with the high school to offer concession support for their events where they are unable to. The Concessions Coordinator will be provided a stipend in the form of 10% of gross sales paid quarterly. This percentage will be reviewed and adjusted as needed annually by the executive board.

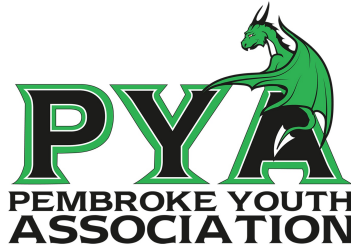
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**ADDITION:**

**Article 19 GENERAL PYA OPERATING PROCEDURES**

PROPOSED ADDITION:

**12. TREASURER'S STIPEND**

The treasuring position is a transaction-based position that requires a high level of skill, confidence, attention to detail, time, trust and liability. This position is utilized by each sport commissioner and the board. Due to the hours associated with the successful completion of these duties, a stipend is administered quarterly and will be taken from the budgets of each sport. Each sport will budget for and



pay \$125 each quarter for a total of \$500/sport. The final treasuring annual stipend is \$4,000. This stipend will be revisited and adjusted if necessary at the annual January meeting.

### 13. INCENTIVE FUND

As a volunteer organization, often times needs arise to supplement or celebrate one of our valued volunteers. To support this, each sport will pay \$25 quarterly for a total of \$100 annually to this incentive fund. Use of these funds must be made official motions and be voted on by the membership.

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#### **REVISION:**

##### **Article 20 Number 3 – Background Checks**

#### **CURRENT:**

- A. Background checks will be run on all coaches and commissioners and are paid by and out of each PYA Sport’s account.

#### **PROPOSED REVISION:**

- A. Background checks and Sexual Abuse Prevention training must be completed by all coaches, commissioners and parents who have contact with children on the playing field. Fees associated with these checks and trainings are paid by the individual and sport commissioners can reimburse at their discretion if their sport budget allows.

#### **REVISION:**

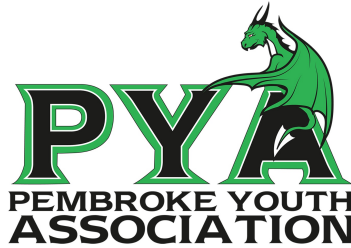
##### **Article 19, Number 2 - Checks**

#### **CURRENT:**

- 2. The President and the Treasurer are to sign all checks, unless the check is made out to the President, in which case the Treasurer and Secretary are to sign the check.

#### **PROPOSED REVISION:**

- 2. The **Vice** President and the Treasurer are to sign all checks, unless the check is made out to the **Vice** President, in which case the Treasurer and Secretary are to sign the check.



### Scholarship Committee

- Zero applications returned, deadline coming close.
- Spread the word.

### Fundraising

- We have an Amazon Smile Account. Promote this.
- Carnival of Sports (Spring/Summer event)
- Open to any other fundraising ideas.

### Self-Audit Committee

- Committee: Jonathan Suro, Brandi Suro, Amber Winters, and Mary Easterbrook
- Completed, ready to be handed in need to review with the accountant

### Old Business

Discussed a New Position: Concessions Coordinator.

- This person will work with the Sports Teams, Food Booth Coordinator and Treasurer.
- Be responsible for obtaining requests from sports teams to have the food booth or a snack shack open for games, scrimmages, or practices.
- Be responsible for which sport/the public will be managing the food booth or snack shack.
- Sports/the public are responsible for volunteers to run the food booth and snack shack.
- Food Booth Coordinator is responsible for supplies and food/drinks
- Amber Winters has accepted and approved by membership

Logos: GreenHippoTees.com

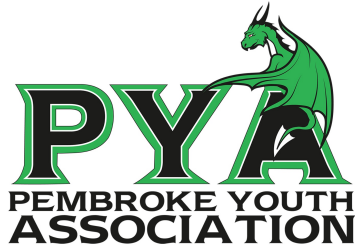
- Email: [info@greenhippotees.com](mailto:info@greenhippotees.com)
- Address: 4152 W. Main Street Road, Unit #10, Batavia, NY 14020
- Logo designs are done for all sports and PYA name.
- One vender, approved by PYA.
- You can order any sport, year-round, instead of just that sport season.
- If iteration is needed for specific reasons, it must be requested to the PYA Board, in advance.

### New Business

New Sport Photographer: Carrie Callahan Photography, LLC

- Phone Number: (716) 474 – 4098      Email: [carriecallahanphotography@gmail.com](mailto:carriecallahanphotography@gmail.com)
- Address: 8899 Main Street, Williamsville, NY 14221

Membership Registration: Changes



- Increase family/individual registration to \$20 from \$15
- Membership discount from 40% to 20%.
  - Must complete 4 volunteer tasks or 1 commissioner/coach/team parent volunteer and attend 3 meetings, then membership discount applied.
- Jayme Mast motioned to accept new Bylaw.  
Seconded by Martin Franks. Membership Approved.

### Adjournment

At 7:51pm, a motioned to adjourn the meeting by Ian Weatherbee.  
Seconded by Ester Battaglia. Membership Approved.

### Roll Call

Jasmine Loggins  
John Senko  
Martin Franks  
Ian Weatherbee  
Douglas Halle  
Ester Battaglia  
Jayme Mast  
Jonathon Suro  
Brandi Suro  
Matthew Shay  
Amber Winters  
Theresa Tesch  
Dwayne Sutton, Sr.

The meeting minutes are respectfully submitted by Theresa A. Tesch, PYA Secretary.